



HUNTER**BIBLE**CHURCH

Hunter Bible Church Association Inc, NSW;
Liability of members is limited. ARBN 624809810

ANNUAL GENERAL MEETING 2018 - APRIL 18th 2018

1. MEETING OPENS

Greg Lee (Chairman) has asked Dave Moore to Chair the AGM this year.

Apologies from; Richard Sweatman, Andrew and Jenny Hearn, David Robertson, Ray and Alice Palmer, Liz Witt, Ben Johannesen, Jenny and Mark Jefferys

2. CONFIRMATION OF 2017 AGM MINUTES

Motion to confirm the 2017 AGM Minutes:

Moved by Matthew Hearne, seconded by Joshua Newans

The motion was carried on a show of hands.

3. COMMITTEE'S REPORT OF 2017– MOSES CHAN

In 2017, the Committee continued in their role as shepherds to the flock of God at Hunter Bible Church. We considered issues that affected the spiritual welfare of its members as well as its relationship to the communities of Newcastle and Lake Macquarie.

2017 is likely to be remembered for the launch of the Home With A Purpose building campaign. Over the course of the year, the Committee considered how HBC's values would be reflected in the campaign, both in the lead up to Big Sunday and in the time to follow.

We reflected on the growth of HBC which now consists of four congregations across three locations and considered how this affects individual members, capacity of staff, and current structures and programs. We also discussed the purpose and principles of Carols; Christian maturity in finances and giving; and overall vision for HBC in the short, medium and long-term future. In one meeting, we participated in a crisis simulation.

Finally, in November the Committee farewelled Andrew Orenstein and welcomed Michelle Watts. The Committee would like to thank Andrew for his five years of faithful service to the church in the role of an elder. The Committee look forward to the appointment of an additional elder in 2018.

Questions

Sam Hilton: What was the crisis that was simulated?

Moses: It was completely imaginary; we imagined a hypothetical situation where a senior staff member had embezzled a heap of money and run off. We brainstormed about how to look after the members of our church, who to speak to etc. It went for about half an hour, and then we reflected on how we went.

No further questions.

Motion to confirm the Committee's Report:

Moved by Joanna Clark, seconded by Anthony Allen.

The motion was carried on a show of hands.

4. FINANCIAL REPORT FROM 2017 (Matt Wade - Treasurer)

A statement from the Committee giving a true and fair view of the last financial year, of the Association's income and expenditure, assets and liabilities, mortgages, charges and other securities, trusts & properties. This is supported by a full audited report made available for members to review.

Matt provided an overview of the Profit and Loss Statement and Balance Sheet as at 31 December 2017.

Main points from Income and Expenses:

- *General giving was down 3%, but some of our expenses came in under the budgeted amount (e.g. MTS support, rent, LSL costs)*
- *Camps, sales and events came in within \$1000 of budget, which is a great result*
- *Small amount of surplus on Safe Ministry Training*
- *All culminating in receiving ~\$3500 more than expenses – didn't build our reserves but didn't deficit either*
- *Significant income from the building fund*

Main points from Balance Sheet

- *Looking to increase the General Funds reserve to be 1.5-2 months' worth of expenses*

See pages 4-5

Questions

Joanna Clark: How are the building funds currently being invested?

Matt Wade: All of our investments go into one of our CBA accounts. We then push it through to Baptist Financial Services – receiving 2.75% interest, which we can pull money from within a 30-day period

Sam Hilton: Regarding our Non-Tax Deductible building fund – what proportion of funds do we need in the non-tax-deductible vs tax deductible funds?

Dave Moore: As we look forward to buying a building, we expect to be able to use 70% of the building as “educational” and 30% as “worship” – which we won't be able to use tax deductible funds for. And that's pretty close to the split we have.

Greg Lee: The parts of the building that won't be educational-based are things like the auditorium. We want to be transparent, and not just do the bare minimum to obey the law, we want our heart in the law.

Matt Wade: We may also have different loans, both tax deductible and Non tax-deductible.

Joanna Clark: Regarding the Building Fund Investment; Baptist Fund Investment – how did they get chosen? What kind of investments do they have?

Matt Wade: I work at Compassion, and I invest our unused funds and look across our big 4 banks, and through that research I was able to see that they rate well comparatively. My CFO makes the final decision for Compassion on where the funds go, so it's not just my words. I'm leaning on the expertise I have access to, and if Compassion has any issues with the funds, I will be straight onto it for us too.

Adrian Watts: Are they a bank? What is the risk of using a non-bank?

Matt Wade: They aren't a bank, but they aren't small. They are the financial agency for the Baptist Church in Australia – about \$40 billion. I feel they are well and prudently managed. We are getting a premium above what our big 4 banks might provide, but I don't feel the risk is high. Compassion is 5 times the size of us and they use them.

Joanna Clark: Is there such a thing as insuring an investment this big? It's a lot of money, what protections are we required to have?

Matt Wade: I haven't seen this kind of insurance in the 5 years I have been working in this area. When it comes to banks failing, this is one of the top of the list in terms of getting your money back first.

Joanna Clark: Is there any worth in diversifying (you mentioned Compassion has term deposits etc. as well)

Matt Wade: Baptist Financial Services will only be investing in low risk, high deposit - type stuff. So their loan book is pretty sound comparatively. We'll be quickly reconsidering our options if we get a sniff of anything bad

Brianna Turrell: Are we expecting our building fund expenses to go up or down?

Matt Wade: They will be a lot less this year as a lot of costs from 2017 were launch costs of our building fund campaigns and other initial stuff. So I would expect this year it will be around \$10-15K. We have already received \$100-150K into the building fund since Jan 1 which is exciting.

Joel Adams: So the interest alone should cover the expenses?

Matt Wade: Yes, that's right. We'll be getting around \$27.5K in interest.

Motion to confirm the 2017 Association Financial Statement:

Moved by Rob Hungerford. Seconded by Sam Hilton.

The motion was carried on a show of hands.

5. CLOSE OF MEETING

AGM NOTES

ASSOCIATION MEMBERS PRESENT (30 OUT OF 123)

Adrian Watts, Andrew Horsfield, Anthony Allen, Brianna Turrell, Dave Allen, Dave Moore, Emma-Lee Scott, Greg Lee, Jarred Ridley, Jason Chudleigh, Joanna Clark, Joshua Newans, Kathryn Robertson, Kirsty Tepper, Kathleen Sutton, Marcus Robertson, Matthew Hearne, Matthew Wade, Moses Chan, Neil Foster, Peter Gray, Pete Witt, Rachael Munday, Robert Hungerford, Sam Hilton, Sam Phillips, Scott Curtis, Simon Fowler, Stephen Elliott, Virginia Tsang.

ASSOCIATION COMMITTEE (THOSE WHO ARE FORMALLY APPOINTED 'ELDERS')

Greg Lee (Chairman), David Moore (Secretary), Pete Witt, Ray Palmer, Adrian Wills, Sam Budden, Moses Chan.

ASSOCIATION COMMITTEE ADVISORS

Neil Foster, Michelle Watts, Ellee Jeffress

PUBLIC OFFICER

Liz Witt

FINANCE TEAM

Matt Wade (Treasurer), Dave Moore, Ben Johannesen, Simon Fowler, Jeff Maltby

2017 INCOME AND EXPENSES

PROFIT & LOSS // Jan 1 – Dec 31 2017

GENERAL PURPOSE INCOME	ACTUAL	BUDGET	VAR AUD	VAR %
General Giving	\$1,053,692	\$1,091,568	-\$37,876	-3%
Other Income (Grants, External donations, etc.)	\$30,261	\$33,496	-\$3,235	-10%
<i>Total Income</i>	<i>\$1,083,952</i>	<i>\$1,125,064</i>	<i>-\$41,112</i>	<i>-4%</i>
LESS EXPENSES				
Gospel Workers (Pastoral staff)	\$780,505	\$783,468	-\$2,963	-0.30%
Missionary Investment	\$43,772	\$44,100	-\$328	-1%
Gospel Development (MTS & Confs)	\$21,965	\$50,004	-\$28,039	-56%
Gospel Programs (incls rent for Hub, Uni & Schools)	\$138,097	\$146,492	-\$8,395	-6%
Gospel Operations (Repairs, Utils, Insurance, Legal, etc.)	\$99,009	\$90,982	\$8,027	9%
<i>Total Operating Expenses</i>	<i>\$1,083,349</i>	<i>\$1,115,046</i>	<i>-\$31,697</i>	<i>-3%</i>
OPERATING TOTAL	\$603	\$10,018	-\$9,415	-94%
CAMPS, SALES & EVENTS				
Camps, Sales & Events Income	\$127,881			
Camps, Sales & Events Expenses	\$128,835			
<i>Total Camps, Sales & Events Surplus/Deficit</i>	<i>-\$954</i>			
SAFE MINISTRY TRAINING				
Safe Ministry Income	\$6,441			
Safe Ministry Expense	\$2,636			
<i>Total Safe Ministry Training Surplus/Deficit</i>	<i>\$3,805</i>			
NET POSITION (BEFORE BUILDING FUND)	\$3,454			
BUILDING FUND				
Building Fund Income	\$1,154,282			
Building Fund Expenses	\$26,022			
<i>Total Building Fund Surplus/Deficit</i>	<i>\$1,128,260</i>			
NET POSITION (AS PER AUDIT)	\$1,131,714			

2017 BALANCE SHEET

ASSETS	31 DEC 2017	31 DEC 2016
Current Assets		
General Transaction Accounts	\$112,527.96	\$119,930.65
Building Fund Accounts	\$1,168,530.83	\$54,910.60
Prepaid Expenses (e.g. Deposits)	\$33,822.00	\$16,858.18
Receivables (as at 31 Dec)	\$52,215.28	\$11,196.70
Total Current Assets	\$1,367,096.07	\$202,896.13
Non-current Assets		
Property, Plant & Equipment	\$12,578.37	\$24,492.55
Total Non-Current Assets	\$12,578.37	\$24,492.55
TOTAL ASSETS	\$1,379,674.44	\$227,388.68
LIABILITIES		
Current Liabilities		
Income in advance (e.g. Wave regos)	\$9,360.29	\$12,682.74
Long Service Leave provision	\$31,110.07	\$12,226.75
PAYG and Super payable	\$21,871.13	\$15,487.57
Accounts Payable	\$25,876.62	\$18,136.27
Other Current Liabilities	\$2,001.92	-\$2,549.92
Total Current Liabilities	\$90,220.03	\$55,983.41
Non-Current Liabilities		
LSL Provision (<5 year)	\$27,488.34	\$41,153.24
Total Non-Current Liabilities	\$27,488.34	\$41,153.24
TOTAL LIABILITIES	\$117,708.37	\$97,136.65
FUNDS AVAILABLE FOR FUTURE USE	\$1,261,966.07	\$130,252.03
General Funds	\$79,137.87	\$75,684.14
TD Building Fund	\$896,433.19	\$54,567.89
NTD Building Fund	\$286,395.01	\$0

Questions?